



MOVING DAY CHECKLIST

FROM INDIANA STATE MOVERS · WE MOVE YOU FORWARD

4 WEEKS BEFORE THE MOVE

- ☐ Book your movers and lock in the date
- ☐ Declutter: donate, sell, or toss what you won't take
- ☐ Start collecting boxes, tape, and packing paper
- ☐ Give notice to your landlord if renting
- ☐ Request time off work for moving day
- ☐ Start using up frozen and pantry food

DAY BEFORE

- ☐ Charge your phone and pack chargers last
- ☐ Empty, defrost, and wipe down the fridge
- ☐ Disassemble what you can, and bag the hardware
- ☐ Clear walkways, porches, and stairs for the crew
- ☐ Set aside cleaning supplies for the final sweep
- ☐ Get cash for any tips or day-of needs

2 WEEKS BEFORE

- ☐ File your USPS change of address
- ☐ Schedule utility shutoff and turn-on dates
- ☐ Update your address: bank, insurance, subscriptions
- ☐ Reserve the elevator if moving in or out of a building
- ☐ Pack rooms you rarely use, label every box by room
- ☐ Arrange care for kids and pets on moving day

MOVING DAY

- ☐ Do a walkthrough with the crew lead: point out fragile items
- ☐ Keep your essentials box and valuables with you
- ☐ Check every closet, cabinet, drawer, and shelf
- ☐ Take photos of meter readings and empty rooms
- ☐ Leave keys, remotes, and codes as arranged
- ☐ Final walkthrough before the truck pulls away

1 WEEK BEFORE

- ☐ Confirm details with your movers: time, addresses, access
- ☐ Pack an essentials box: chargers, meds, toiletries, snacks
- ☐ Set aside valuables and documents to move yourself
- ☐ Defrost and dry out the freezer
- ☐ Return borrowed items and library books
- ☐ Finish the bulk of your packing

PRO TIPS FROM OUR CREW

- ☐ Label boxes on the side, not the top: readable when stacked
- ☐ Heavy items in small boxes, light items in big ones
- ☐ Photograph electronics cables before unplugging
- ☐ Pack plates vertically like records: they break less
- ☐ First-night box: sheets, towels, toilet paper, coffee

READY TO BOOK? CALL OR TEXT (463) 324-7899

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